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| <b>Job Title:</b> Case Manager                        |
| <b>Department:</b> Contracted Case Management         |
| <b>Posted:</b> July 31, 2017                          |
| <b>Wage:</b> \$18.32-\$19.05 LSW/MA \$19.43-20.22 DOE |



Helping people live  
their greatest lives

*Are you looking for an opportunity to make a difference in the lives of people who have disabilities? Are you interested in social justice and advocating for personal and civil rights alongside people whose voices have historically been ignored? Are you a creative and passionate person looking to work for a dynamic organization with practices that are leading change in our industry? If you said YES to any of these, you may be just the person we are looking for to step into this role! Full benefits package including 120 hours of paid time off in first year (increases annually) and 7 paid holidays.*

**Essential Responsibilities:**

- Comply with case management rule 185
- Development of a community support plan
- Informing the person or legal guardian of service options
- Identification of potential providers
- Assist the person to access services, develop service agreements and documentation through case notes
- Evaluation and monitoring of the services identified in the plan
- Comply with MN Health Care Programs in relation to the delivery of waiver services including having LTC & PCA assessments completed and individual plans in place.

**Credentials/Qualifications:**

- One year of experience in the delivery of social services to adults with mental illness or brain injury
- Experience working with adults with mental health diagnoses, homelessness, or complicated medical conditions
- Ability to work independently and in crisis situations
- BA/BS in social work, nursing, psychology, sociology or a closely related field
- Pass DHS background check, valid driver’s license and clean driving record
- Good written and oral communication skills
- Reliable transportation
- Must pass a Department of Human Services background study.

**Work Environment:**

The employee in this position typically works the majority of the time in the community setting. Candidates will be expected to work generally Monday – Friday, daytime hours, with some flexibility based on program needs. The person in this position will work 40 hours per week.

**How to Apply:**

Please send resume and cover letter to [cpease@cipmn.org](mailto:cpease@cipmn.org) or fax to 612-524-5518 Attn: Christine Pease.